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# ROCK POINT SCHOOL

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## Residential Educator

Location: Burlington, VT

Reports to: Dean of School & Head of School

Salary: \$36,000

Position Type: Full-time, live-in (evenings & weekends required)

### About Rock Point School

Our intentionally small day and boarding high school in Burlington, Vermont, is a close-knit, supportive, all-gender community where every student is known and valued. We serve young people who may not have found success in traditional school settings—students who are bright, curious, and capable, but may have experienced challenges such as ADHD, anxiety, loss, or feeling left out. Here, students are seen for who they are, supported in and out of the classroom, and given opportunities to both fit in and stand out.

### The Role

Rock Point School is seeking a dedicated, energetic, and compassionate **Residential Educator** to join our residential life team. This is a highly relational, hands-on role where you will live and work alongside students, supporting their daily routines, personal growth, and social-emotional development.

You'll play a key role in creating a safe, respectful, and well-functioning community—modeling positive behavior, maintaining shared spaces, and helping students develop responsibility, independence, and accountability.

## Key Responsibilities

### Student Safety & Residential Life

- Supervise students and maintain awareness of their whereabouts during non-academic hours
- Provide transportation to appointments, activities, and study hall
- Attend meals, take attendance, and distribute medications
- Conduct nightly room checks, secure campus, and provide overnight coverage
- Respond to student needs, including crisis situations, with care and professionalism
- Lead emergency procedures and participate in drills

## **Student Development & Community Building**

- Build strong, respectful relationships with students and model positive communication
- Teach and reinforce daily living skills, social awareness, and personal responsibility
- Support students in meeting individual goals and community expectations
- Foster a positive dorm culture that encourages inclusion, accountability, and growth
- Help guide peer relationships and support students' emotional development

## **Programming & Daily Life**

- Plan and facilitate:
  - Floor meetings, support groups, and wellness classes
  - Weekend activities and outings (within budget)
- Supervise study hall, evening routines, and student responsibilities
- Organize and lead work crews (kitchen, floors, common areas), modeling participation and care for shared spaces
- Conduct room checks and teach cleaning and organizational skills
- Provide snacks, track attendance, and support daily routines
- Lead sports and wellness programming

## **Advising & Communication**

- Advise and mentor 1–3 students
  - Meet weekly and support goal-setting
  - Communicate regularly with families
  - Write mid-year and end-of-year reports
- Maintain clear, timely communication through logs and email
- Collaborate closely with faculty, residential staff, and administration
- Participate in weekly meetings, in-services, and school-wide events

## **Community Engagement & Additional Responsibilities**

- Plan and support school traditions, events, and trips (e.g., holidays, prom, camping)
- Build connections with local organizations and opportunities for students
- Coach teams or support extracurricular activities
- Help manage responsible student technology use
- Assist with maintaining shared spaces, bulletin boards, and minor repairs
- Contribute to a clean, organized, and welcoming campus environment

## **Qualifications**

- Bachelor's degree preferred
- Experience working with adolescents preferred
- Strong interpersonal and communication skills
- Organized, dependable, and proactive
- Flexible and comfortable in a dynamic, residential setting
- Ability to balance structure with empathy and humor

## **Why Join Us?**

This is more than a residential role—it's an opportunity to be deeply involved in a transformative school community. You'll build meaningful relationships with students and colleagues while helping young people develop the skills they need for life beyond high school.

## **Compensation & Benefits**

This is a full-time, live-in position and includes:

- Salary: \$36,000
- Housing and meals while on duty
- Medical, dental, and vision benefits
- Retirement benefits after the first year
- A strong balance of independence and team support
- Generous time off aligned with the school calendar

**Please send your resume and cover letter to:**

Ryan Weiland, Dean of School at [rweiland@rockpoint.org](mailto:rweiland@rockpoint.org)